

# Grant Guidance

- **Grant Seekers are required to attend Grant Seekers Information Meeting on July 21, 2022 at 10:00 a.m. at the Sandusky County Chamber of Commerce Conference Room, 1245 Napoleon St., Fremont, Ohio.**
- Grant projects must serve Sandusky County residents.
- Grants are awarded only to non-profit charitable organizations that have been designated as having tax-exempt status under 501(c) (3) of the Internal Revenue Service code. Governmental agencies and political subdivisions are eligible for funding but must provide a copy of the group exemption letter and documentation of the organization's inclusion within the group.
- Each eligible organization may submit one (1) application.
- Direct payment of a grant to an individual is prohibited: grant awards will be paid to the sponsoring non-profit organization.
- Grant request must not exceed \$10,000.
- Organizations may apply for a grant in successive years if all previous award projects are completed and the final report has been accepted by SCCF. Preference may be given to new applicants.
- Project expenses incurred by an applicant organization prior to notification of the award cannot be paid with grant funds.
- Quote for purchased services or goods must be current (within 6 months). Preference may be given to Sandusky County contractors and merchants where applicable.
- Funding requests may not be considered for organizations submitting incomplete applications.
- Successful grantees must acknowledge, promote, and advertise SCCF financial participation in the project.
- **Applications must be received by Wednesday, August 31, 2022 at 12:00 p.m.** Applications received after this date and time will not be considered.
- **Mail or deliver the completed application** and requested attachments to:

Sandusky County Communities Foundation, Inc., 1245 Napoleon Street, Fremont, Ohio 43420

- **For additional information, please contact Laurie Young at 419-332-1591 or [director@sanduskyccf.org](mailto:director@sanduskyccf.org)**